

Granite Falls School District
Job Description
Speech Language Pathologist Assistant

GENERAL SUMMARY

The SLPA is responsible for applying specialized skills supporting the educational process. Staff performance responsibilities, qualifications, knowledge, skills, and abilities include, but are not limited to the following:

TYPICAL FUNCTIONS

To effectively perform the essential functions of any position with the District, regular attendance is required and expected.

1. Assist the SLP with speech, language, and hearing screenings (without interpretation)
2. Follow individual educational plans (IEP) or protocols developed by the SLP
3. Document student performance (e.g., tallying data for the speech-language pathologist to use; preparing charts, records, and graphs) and report this information to the supervising SLP
4. Assist the SLP during assessment of students
5. Assist with informal documentation as directed by the SLP
6. Assist with clerical duties such as preparing materials and scheduling activities as directed by the SLP
7. Perform checks and maintenance of equipment
8. Support the SLP with projects, in-service training, and public relations programs
9. Assist with special education departmental operations (scheduling, record keeping, safety/maintenance of supplies and equipment)
10. Provide speech and language therapy and collect data for the SLP.
11. Exhibit compliance with regulations, reimbursement requirements, and SLPA's job responsibilities and scope of practice.
12. Apply appropriate safety and confidentiality procedures.
13. Serves as member of instructional team of the District; performs related duties consistent with the scope and intent of the position.

REPORTING RELATIONSHIPS

Work with and/or under the direction of the SLP with certification of clinical competency; evaluated by the building administrator.

MENTAL DEMANDS

Requires ability to clearly and concisely verbalize instruction to students; ability to read and write sufficiently to follow written instructions, complete written records, etc.; understanding and knowledge of augmentative communication systems and experience using speech language pathology therapy; knowledge of specific disabilities; requires adaptability and flexibility in dealing with a wide range of student behaviors and learning styles and academic abilities, or with a wide range of physical or emotional disabilities; requires patience and understanding when working under stressful situations and when working with students with special needs and individuals of diverse socio-economic, cultural, and/or ethnic backgrounds, and cognitive and physical abilities; intermediate level understanding and use of word processing and other computer programs; requires cooperation and ability to work as a team member; requires good organizational and time management skills; ability to interact positively and confidentially with students, staff, and parents.

PHYSICAL DEMANDS

Requires mobility (standing, walking, etc.); requires twisting upper torso and neck and slight bending forward without restrictions; occasional bending at waist to ground; requires good visual and hearing ability; exposure to infectious diseases carried by students; exposure to student noise levels.

MINIMUM QUALIFICATIONS

Education and Experience

Speech Language Pathologist Assistant Degree OR BA degree in Communication Disorders; experience working with school-aged children.

Licenses/Special Requirements/Certification

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Satisfactory background clearance results (fingerprinting required); proof of ability to work in the United States; valid Washington State driver's license, depending on assignment CPR & first aid cards may be required. DOH – Certification which includes 30 hours of CEU/3 years.

CONDITIONS

The preceding list of essential functions is not exhaustive and may be supplemented as necessary.