

Granite Falls School District
Job Description
Food Service Worker 1

Reports To: Food Service Worker III

Summary: Perform cooking duties under direction of Food Service Worker II. To provide nutritional and attractive meals and ala carte selections to schools as specified.

TYPICAL FUNCTIONS:

1. Preparation of high quality food items according to standardized recipes or instructions in a fast, efficient manner in order to meet production, delivery and service schedules.
2. Serve meals or prepare for delivery at times, using correct portioning, meeting USDA minimum standards and ensuring that food is at the correct temperatures and is attractive and tasty. Store leftovers following safe food handling procedures.
3. Use established cash and ticket collection procedures during service. Responsible for cash and records from area worked during service periods.
4. Clean kitchen after preparation and serving, maintaining high standards of cleanliness and storing excess food properly. Cleaning duties may include, but are not limited to: equipment, utensils, serving area, dining area, floors, walls, baseboards, and storage areas.
5. Keep refrigerators and storerooms clean and neat. All food and supply items are to be stored properly.
6. Operate and maintain kitchen equipment as instructed.
7. Assist in production planning, record keeping and reporting as required.
8. Order supplies and food needed for area of responsibility. Assist in ordering and receiving of all food and supplies.
9. May transport food and food supplies to various school sites as required.
10. Follow correct procedures for safety and sanitation at all times.
11. Report needed maintenance, faulty equipment, or accidents to the Food Service Worker III immediately.
12. Attend in-service and/or safety meetings as required.
13. Work effectively and maintain good working relationships with co-workers, school personnel, administrators, students, parents and Food Service Worker III.
14. Maintain clean and safe work environment; ability to perform job safely.
15. Other duties may be assigned.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and Experience: High school diploma or general education degree (GED); or one to three months' related experience and/or training; or equivalent combination of education and experience.

Certificates, Licenses, Requirements: Food Handler's Permit and satisfactory background check/fingerprinting required.

Language Skills: Ability to read, understand and speak basic English to perform essential functions of the job. Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one to customers and other employees of the organization.

Mathematical Skills: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability: Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms; and stoop, kneel, crouch, or crawl. The employee is occasionally required to walk, sit, climb or balance, and talk or hear. The employee must frequently lift and/or move up to 50 pounds.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to moving mechanical parts and extreme heat. The employee is occasionally exposed to wet and/or humid conditions and extreme cold. The noise level in the work environment is usually moderate. The employee frequently has hands in hot soapy water and/or cleaning and sanitizing chemicals.