

**AGREEMENT WITH GRANITE FALLS SCHOOL DISTRICT;  
Notification of Rights under the Family Educational  
Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the district receives a request for access.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.
3. The right to consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. (Upon request, the District discloses education records without the consent to officials of another school district in which a student seeks or intends to enroll.)
4. The right to file a complaint with the US Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
US Department of Education  
400 Maryland Ave, SW  
Washington DC 20202-5901

FERPA also permits a school district to identify certain information be publicly released without permission of the parent or eligible student. Directory information is defined as the student's name, photograph, dates of attendance, diplomas and awards received, participation in officially recognized activities and sports, weight and height of members of athletic teams, and the most recent previous school attended. Directory information is NOT released for commercial or other purposes not related to school business. If a parent/guardian or eligible student chooses NOT to have directory information publicly released, written notification MUST be presented to the District.

**PLEASE INDICATE YOUR PREFERENCE BELOW. SIGN FORM & RETURN TO SCHOOL.**

This will help verify whether or not we have your permission to have your child's name and photograph in print.

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Child's Name (please print) \_\_\_\_\_ Grade \_\_\_\_\_

I give permission for my child's name and photograph to be printed in the local media (Herald, Mt. Loop Express), yearbook, district website/Facebook page, etc. If there are any specific limitations/exceptions, please indicate them below\*\*

I do NOT give permission for my child's name and photograph to be printed in any publication including the school website/newsletter or the internet. This means your child's name or photograph will NOT be released for anything – i.e., for winning an award; no recognition as being a member of a sports team in the public; name will not be included in the honor roll, name/picture will not print in the yearbook, name/picture will not be released to any internet forum such as the district website, or "school news" emails.

Do not release any Directory Information about my student to the military/armed forces.

**\*\*Specific instructions/limitations:**

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\_\_\_\_\_  
Parent/Guardian Name (please print) \_\_\_\_\_ Phone \_\_\_\_\_

X \_\_\_\_\_  
Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please call your individual school if you have any questions or concerns regarding this agreement.  
RETURN THIS FORM TO YOUR CHILD'S SCHOOL updated 9/13**

## Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–
  1. Political affiliations or beliefs of the student or student’s parent;
  2. Mental or psychological problems of the student or student’s family;
  3. Sex behavior or attitudes;
  4. Illegal, anti-social, self-incriminating, or demeaning behavior;
  5. Critical appraisals of others with whom respondents have close family relationships;
  6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
  7. Religious practices, affiliations, or beliefs of the student or parents; or
  8. Income, other than as required by law to determine program eligibility.
- *Receive notice and an opportunity to opt a student out of* –
  1. Any other protected information survey, regardless of funding;
  2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
  3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- *Inspect*, upon request and before administration or use –
  1. Protected information surveys of students;
  2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
  3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

The Granite Falls School District has adopted policy regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents of this policy at least annually at the start of each school year and after any substantive changes. The District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

*Parents who believe their rights have been violated may file a complaint with:*

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, D.C. 20202-5901