

POLICY 6000 PROCEDURES

1. District Procedures: The Superintendent or his/her designee shall:

a. Provide a Declaration of Intent to Home-School form to persons expressing an intent to provide home-based instruction; and

b. Provide parents who plan to provide home-based instruction with copies of the relevant statutes and regulations; and

2. Home-Based Instruction: Students will be considered as receiving home-based instruction if the parent has filed a signed Declaration of Intent to Home-School form certifying that he or she is planning to cause his/her child(ren) to receive home-based instruction. The statement shall include the name and age of the student, shall specify whether a certificated person will be supervising the instruction, and shall be written in a format prescribed by the Superintendent of Public Instruction. Such statement must be filed annually by September 15 or within two weeks of the beginning of any quarter, trimester, or semester with the Office of the Superintendent.

Students in home-based instruction may enroll in district schools as part-time students and/or receive ancillary services provided the student is otherwise eligible for full-time enrollment in the district.

3. Part time Enrollment for Ancillary Services: Requests for part-time enrollment for ancillary services shall be made by the parent completing the necessary paperwork and submitting it to the principal of the school serving the attendance area in which the student resides. A placement interview will be held with the parent and principal. Tentative placement will be determined after consultation with the parent and review of student records and scores on district administered tests, if deemed appropriate. The final determination of the student's course level placement will be determined by the student's ability to meet expectations at that level.