

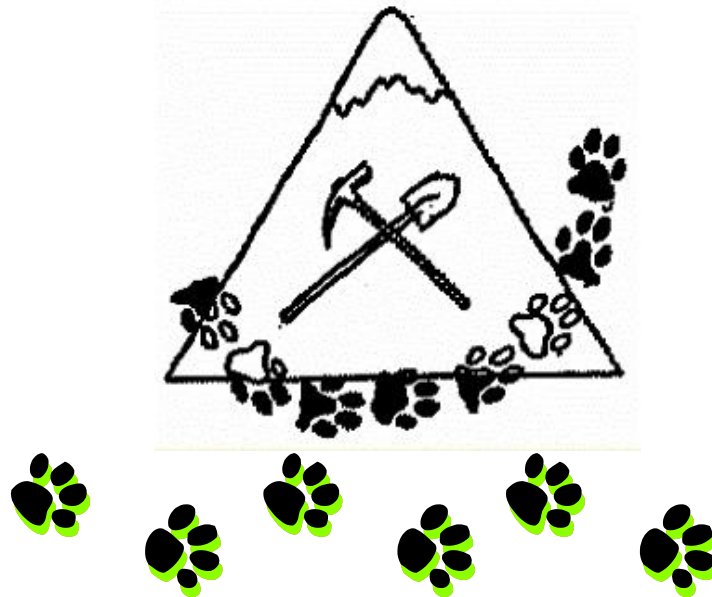
GRANITE FALLS SCHOOL DISTRICT

Monte Cristo Elementary,
1201 100th St NE,
Granite Falls, WA 98252
360-691-7718

Student – Parent Handbook

Home of the Miners

2009 - 2010



MONTE CRISTO'S PURPOSE STATEMENT

The purpose of Monte Cristo Elementary is to inspire and encourage life-long learners and responsible citizens through quality instruction.

Dear Parents/Guardians:

We are so pleased that your child is part of our Monte Cristo Elementary community. We will work hard to provide a positive, growing educational experience. Below are listed some common understandings upon which our school is founded. Understanding these will help to make this a successful year for everyone.

Our vision is to provide:

- * a safe and caring place where all students feel challenged, learn skills, and develop attitudes and characteristics which prepare them to become successful and contributing adults;
- * a school with nurturing staff, supplied with adequate space, materials, resources and training programs for the success of each and every student;
- * a facility which is flexible and responsive to the needs of the students;
- * the best possible education for the students in our care.

Parents need to:

- * ensure students are at school, on time and well-prepared for the day;
- * support and encourage your children's participation in learning and school activities, and
- * support the school and its rules.

Students need to:

- * show proper respect and courtesy to all persons;
- * follow reasonable directions of all adult members of the staff;
- * go directly home after school unless involved in after school programs which have been previously arranged;
- * attend class daily except when ill, and be punctual and prepared for class at all times.
- * put effort into learning.

Here's to a very successful year!

DISTRICT VISION

Students, parents, staff, and community working as a team to inspire independence and confidence while providing for and challenging all abilities. Together we promote logical and creative thinking within a stimulating and respectful environment.

DISTRICT MISSION

Granite Falls School District: Preparing students to achieve their greatest potential.

DISTRICT VALUES

We Believe:

- Learning is First.
- All children can and will learn.
- All decisions will be made in the best interests of children.
- The most important interaction in education is the one that occurs with children.
- In a commitment to continuous growth and improvement.
- There is strength in diversity.
- The best education is provided through partnership between school, child, family, and community.
- Learning takes place in a safe and caring environment.
- Teaming enhances the effectiveness of an organization.

MONTE CRISTO'S PURPOSE STATEMENT

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GENERAL INFORMATION

ATTENDANCE AND DAILY SCHEDULE: One of the best predictors of school success is attendance. Students need to be in school on time and ready to learn in order to achieve. In the state of Washington there is a mandatory attendance law (RCW 28A. 225) that:

1. requires children between the ages of eight (8) and eighteen (18) to attend school in the district in which the child resides unless exception has been granted by the superintendent,
2. allows temporary excused absences for certain purposes, and
3. directs schools to take certain steps to improve a child's attendance if it becomes a concern.

Excused Absence: All students are expected to be prompt and regular in attendance. Please call our office if your child is going to be absent. When returning to school after absence or tardiness, **a parent/guardian must send a signed note clearly stating the date and the reason.**

Unexcused Absence: A parent/guardian will be informed of any unexcused absence in writing or by phone. Unexcused absences are very serious, and we will take active steps to communicate with parents or guardians to prevent them from accumulating.

Tardy: Students are expected to be ready to enter class at 8:35am. Students arriving late must check at the office with a written note dated and signed by the parent stating the reason for being tardy. The office will then issue a pass for admittance to class. *A parent conference is required if a student has continual or frequent unexcused tardies or absences.*

Request for early dismissal: In the event a student needs to be excused early, a parent/guardian must send a note to the school office indicating what time the student will be picked up. The parent must report to the office, where the parent will sign the student out. The student will then be summoned from class.

Adjusted Schedule:

PARENT TEACHER CONFERENCES - Dismissal at 12:00

ONE HOUR LATE START - Due to weather - school begins at 9:35

TWO HOUR LATE START - Due to weather - 10:35

BUS INFORMATION: Students who come to school on the bus are to return home on the bus unless they have a signed note from the parent directing the school to allow otherwise. After dismissal, students are to immediately walk to the loading area to board the buses home.

Any student who wishes to ride a different bus must bring a signed note from a parent or guardian giving permission to ride a different bus and get a bus pass from the office. All arrangements for students to go home with friends must be made prior to coming to school. Students will not be allowed to call from school to make alternate arrangements. Please communicate your arrangements early in the day as changes later in the day are difficult to implement. **At no time is it permissible to enter the playground at school dismissal to remove a student. This must be done through the main office.**



CLOSED CAMPUS: Monte Cristo Elementary School maintains a closed campus. No students, once on campus, may leave campus for any unofficial reason until the end of the school day. There is no distinction between a student's arrival by bus, car, or foot. Students must present to the office a signed written request from the parent if they desire to leave the campus for any reason. Police are notified when a student fails to comply.

COMMUNICATIONS: Office hours are from 7:30 AM – 3:30 PM daily. If you have any questions or concerns, please contact the office during regular hours at (360) 691-7718. A recorded phone message, turned on after office hours, will also keep you informed. If you need to contact us before or after office hours, please call the District Office at (360)691-7717. Our office is open two weeks prior to and one week following the school year. Communication during summer is done through the District Office.

DRESS CODE GUIDELINES:

- Students are expected to avoid extremes of clothing or dress, including hair coloring and body art (tattoos) that are contrary to good hygiene and might detract from the learning environment.
- Clothing should be sufficiently modest. Items which do not cover the back, shoulders (tank tops), stomach, or upper thigh or are excessively form-fitting are considered inappropriate. Tank top straps should be at least the width of a credit card.
- Due to safety concerns (e.g., PE, recess) - loose, open toed shoes, such as 'flip-flops' should not be worn.
- Clothing (including jewelry) which advertises drugs, tobacco products, or alcohol is unsuitable for school. Shirts with profanity (stated or implied) and/or inappropriate graphics are also not allowed.
- Any clothing which might be perceived as gang related, including bandanas, "rags", altered team logos on caps or other items, excessively baggy or improperly worn clothing, is not acceptable.
- Hats, scarves, bandanas, or sunglasses, except as a special reward or for a specific pre-arranged purpose, will not be allowed inside the building.
- Writing or drawing on self or others will not be allowed.
- The appropriateness of students' apparel will be determined by the Monte Cristo Elementary staff and principal. Students at school with inappropriate clothing or dress will be asked to remove it, turn it inside out, replace or cover it with loaned clothing from the health room, or call home for replacement items.

FOOD, BEVERAGE, AND GUM: Breakfast (beginning at 8:20) and lunch are served in the multipurpose room on a daily basis. Students are expected to maintain proper behavior while in the multipurpose room and to clean up after themselves before being excused. Gum and candy are not permitted except in prearranged circumstances.

HALLS: Students generally enter their classrooms through the outside room doors at the beginning of the day and at the end of each recess. Students in the halls during class time or recess must have a Hall Pass. Students are expected to be courteous, observe school rules, walk, speak quietly, and keep to the right when moving in the halls. Students who choose not to follow these rules will be subject to disciplinary action.

HIGHLY CAPABLE STUDENT IDENTIFICATION: Each year at the elementary level a screening process, which may include testing, is initiated to identify students who are highly capable. Parents who believe their children are exceptional may refer them for screening by contacting the school principal who will provide them with a nomination packet. The deadline for referring students and returning nomination forms is January 30th.

STUDENT PROPERTY: In the interest of protecting student property and school integrity, students may not bring anything to school which distracts from school or that may pose a problem due to value. The school cannot be responsible for the care and safety of personal articles. This includes **skateboards, roller blades, trading cards and other collectables, sports equipment, radios, CD players, etc.**

All electronic games, laser pointers and gadgets, including cellular phones and pagers, are not allowed at school. Such equipment will be confiscated and parents will be notified to pick up the item(s). Exceptions are made for supervised school-related activities and before school while waiting, with the approval of the teacher or building principal.

TELEPHONE: Student use of the phone is restricted, and will be limited to health or discipline-related issues as the office operates on a limited number of phone lines. If you have an important message, please try to call before noon.

Planning ahead can eliminate the need for many calls. It is a good idea to review the upcoming school day's events and issues the night before. Sending notes with your child will eliminate unnecessary confusion. Please know that we do not send phone calls through to classrooms during instructional time.

ADULTS ON CAMPUS:

VISITORS: We welcome visitors and enjoy sharing our school. Upon arrival to Monte Cristo Elementary, **parents/guardians and all visitors must sign in at the main office before proceeding to any classroom and wear an identifying sticker.** This is done in the interest of student security and safety. Please enter and exit the school by the main entrance only. **All visitations to the classroom must be prearranged with the teacher and approved by the principal.**

CLASSROOM VOLUNTEERS: We are grateful for volunteers who wish to help in the classroom on a regular basis or with special class projects. Prior arrangements must be made with the classroom teacher and the law requires that all volunteers comply with a State Patrol check. Volunteers may not bring younger siblings to class activities or on field trips.

MONTE CRISTO PARENT GROUP: The Monte Cristo Parent Group (MCPG) is a network of volunteering parents who support the educational process for children. Please be part of that network. **The MCPG meets on the second Wednesday of each month at 7:00 pm.** This group sponsors many activities which benefit students including assemblies, Book Fairs, classroom activities and special events. Fundraisers support purchases of classroom materials and playground equipment. Contact our school at 360.691.7718 for further information on this organization.

FIELD TRIPS: Field trips provide extended learning opportunities for students. All students attending must have parental permission forms on file. These will be sent home with students at least one week in advance of the trip. Parent chaperones must have an approved Washington State Patrol clearance form on file with the school district (available in the office). Siblings of Monte Cristo students are not allowed to attend field trips.

DISASTER PREPARATION: All students practice disaster drills throughout the school year. While it is hoped we never experience such an event, it is best to be prepared. Each teacher will discuss specific procedures within the classroom and prepare students for an emergency.

Comfort Kits: Each student is expected to have a comfort kit on hand throughout the school year. A flyer listing suggested contents will be sent home at the beginning of the school year. These kits will provide emergency supplies in case of an extended stay at school due to an emergency. Unused kits will be returned at the end of the school year.

EMERGENCY INFORMATION: Parents are asked to complete or update student information at the beginning of the school year. **If any changes occur throughout the year, please notify the office promptly.** Especially critical are home and work telephone numbers, street address and mailing address, emergency contact person information and important medical information. This information is important in case of emergency, accident or illness, or unscheduled school closure.

Illness or Accident: If a student is injured at school, he/she will be given appropriate first aid by the health attendant or a trained staff member. Parents will be notified as soon as possible of serious injury or illness. If parents cannot be contacted, the person listed as “Emergency Contact” on the student information card will be contacted. In extreme situations, if the safety or health of the student is in jeopardy, 911 will be called.

For this reason, *it is imperative that current information be listed on the Emergency Contact form. Please notify the office immediately of any changes to your phone number at home or work.*

MEDICATION AT SCHOOL: Students may not self-medicate at school. This includes aspirin, acetaminophen and prescribed medications. All medication must be dispensed by the health attendant or a trained staff member. All medication to be taken at school must accompany written authorization from a physician or dentist. Any over-the-counter or prescription medication brought to school will be confiscated and the parent notified for pick-up unless other arrangements have been made.

SCHOOL SAFETY PATROL: Selected fifth grade students work with adult staff before and after school to provide supervision for walking students and bike riders at the crosswalk on Jordan Road. Interested students should contact the office for application forms. A field trip is provided at the end of the school year to thank students for their gift of time to help keep students safe.

MONTE CRISTO CODE OF CONDUCT

All students can be taught to manage their own behavior. Monte Cristo Elementary School has four general rules of conduct to guide student behavior. They are:

- | | |
|--------------------------|-----------------------------------|
| (1) <u>Be Safe</u> | (3) <u>Be Responsible</u> |
| (2) <u>Be Respectful</u> | (4) <u>Be Friendly and Caring</u> |

The purpose of the Monte Cristo Elementary Discipline Plan is to:

- Provide a positive, safe and predictable school environment
- Meet the needs of all students in order to develop personal integrity
- Hold ourselves to high standards for behavioral, academic and personal success

Monte Cristo staff and students commit ourselves to fulfilling these objectives.

These rules are in effect at all school or district functions, including after-school and off-campus activities.

Monte Cristo staff members have the right and the duty to correct behavior at any place and at any time on the school campus, or off the school campus during a school related activity. Any student who exhibits behavior that is not appropriate is subject to consequences according to the school-wide code of conduct.

Monte Cristo Elementary Behavior Guidelines:

The following page contains specific student behavioral expectations for each area of our school. All students are expected and encouraged to comply with these expectations, and the staff at Monte Cristo is committed to teaching and reinforcing these standards for all students.

	Classroom	Hallway	Lunchroom	Playground	Firetrail	Bathroom	Bus & Bus Lines	Assemblies
Be Respectful	<ul style="list-style-type: none"> • Listen to and follow directions first time • Use indoor voice • Listen to the speaker • Raise you hand and wait to be called on 	<ul style="list-style-type: none"> • Zero voice • Stay in a straight line • Stay to the right 	<ul style="list-style-type: none"> • Listen to and follow directions first time • Use indoor voice • Eat politely 	<ul style="list-style-type: none"> • Listen to and follow directions first time • Take turns • Handle upsets well • Be a good sport • Learn and follow game rules 	<ul style="list-style-type: none"> • Listen to and follow directions first time • Wait quietly for teacher • Stay with your class • Use quiet voices • No banging on doors or windows 	<ul style="list-style-type: none"> • Voices off • Wait your turn • Be quick 	<ul style="list-style-type: none"> • Listen to and follow directions first time • Wait your turn • Use appropriate volume (quiet voices) 	<ul style="list-style-type: none"> • Listen to and follow directions first time • Voices off • Listen to the speaker • Enter and exit gym silently
Be Safe	<ul style="list-style-type: none"> • Hands, feet and objects to self • Sit in chairs, facing forward with chair feet on the ground • Walk • Use equipment and supplies appropriately 	<ul style="list-style-type: none"> • Hands, feet and objects to self • Walk • Face forward 	<ul style="list-style-type: none"> • Walk • Wait patiently • Stay seated until dismissed • Line lunch tubs against wall • Walk along wall to lunch line 	<ul style="list-style-type: none"> • Hands and feet to self • Listen to playground supervisors • No rough play • Use equipment correctly 	<ul style="list-style-type: none"> • Hands, feet and objects to self • Walk • Report problems 	<ul style="list-style-type: none"> • Wash hands with soap and water • Walk • Keep water in the sink • Hands, feet and objects to self • Feet on the ground 	<ul style="list-style-type: none"> • Stay seated • Cross in front of bus • Hands, feet and objects to self 	<ul style="list-style-type: none"> • Sit, stand or move appropriately • Walk • Hands, feet and objects to self

Be Responsible	<ul style="list-style-type: none"> • Take care of your materials • Stay on task • Keep a neat work space • Clean up your messes • Transition quickly 	<ul style="list-style-type: none"> • Go directly to your destination • Treat walls and bulletin boards nicely 	<ul style="list-style-type: none"> • Clean up your spot • Recycle, throw away trash, walk tray to window 	<ul style="list-style-type: none"> • Line up at whistle • Return equipment • Collect your things • Stay dry 	<ul style="list-style-type: none"> • Stop, look and listen when whistle blows • Pick up after yourself • Keep track of belongings • Stay in your own line 	<ul style="list-style-type: none"> • Clean up after yourself • Flush • Don't clog the drains • Report problems to your teacher 	<ul style="list-style-type: none"> • Keep track of your belongings • Turn in found items 	<ul style="list-style-type: none"> • Sit on pockets so others can see • Look to teachers for instructions
Be Friendly and Caring	<ul style="list-style-type: none"> • Use kind words like please and thank you • Include others • Share • Help others 	<ul style="list-style-type: none"> • Greet people with a smile • Wait your turn • Let individuals pass 	<ul style="list-style-type: none"> • Visit with people next to you • Use please and thank you 	<ul style="list-style-type: none"> • Invite others to play • Share games and equipment • Say nice things 	<ul style="list-style-type: none"> • Greet people with a smile • Visit quietly with classmates • Invite others into conversations 	<ul style="list-style-type: none"> • Be polite • Let teacher know if someone needs help 	<ul style="list-style-type: none"> • Make room for others • Visit quietly with seat mate • Use please and thank you • Thank bus driver 	<ul style="list-style-type: none"> • Use polite applause • Show interest • Participate when asked • Face forward

**Notification of Rights under the Family Educational
Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

1. The right to inspect and review the student’s education records within 45 days of the day the district receives a request for access.
2. The right to request the amendment of the student’s education records that the parent or eligible student believes is inaccurate or misleading.
3. The right to consent to disclosure of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. (Upon request, the District discloses education records without the consent to officials of another school district in which a student seeks or intends to enroll.)
4. The right to file a complaint with the US Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
US Department of Education
400 Maryland Ave, SW
Washington DC 20202-5901

FERPA also permits a school district to identify certain information be publicly released without permission of the parent or eligible student. Directory information is defined as the student’s name, photograph, address, telephone number, date and place of birth, major field of study, dates of attendance, participation in officially recognized activities and sports, weight and height of members of athletic teams, diplomas and awards received and the most recent previous school attended. Directory information is NOT released for commercial or other purposes not related to school business. If a parent/guardian or eligible student chooses NOT to have directory information publicly released, written notification MUST be presented to the District. Please complete the form below **ONLY IF YOU DO NOT WANT DIRECTORY INFORMATION RELEASED. OTHERWISE IT IS NOT NECESSARY TO TAKE ANY ACTION.**

Check your preference. Please print.

Child’s Name _____ Grade/Teacher _____

- _____ Do not release Directory Information to any source (except to another school district as stated in #3 above).
- _____ Directory Information may be used within the Granite Falls School District only (school newsletters, bulletins, parent groups).
- _____ I do not wish Directory Information released but do give permission for my child’s picture to be included in the yearbook and to attend assemblies/activities where the news media may be present.

Specific instructions/limitations: _____

RETURN FORM TO MONTE CRISTO

Updated 4/0

Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- *Consent* before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–

1. Political affiliations or beliefs of the student or student’s parent;
2. Mental or psychological problems of the student or student’s family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

- *Receive notice and an opportunity to opt a student out of*–

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

- *Inspect*, upon request and before administration or use –

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

The Granite Falls School District has adopted policy regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents of this policy at least annually at the start of each school year and after any substantive changes. The District will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The District will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with:

NOTICE TO STUDENTS, STAFF AND COMMUNITY

The Granite Falls School District is committed to a positive and productive working and learning environment free of discrimination. The District prohibits harassment/intimidation/bullying of its employees or students, whether committed by a co-worker, supervisor, subordinate, contractor, volunteer or student. District Policy 4025, Harassment/Intimidation/Bullying, outlines the District's full policy and procedures and is on file in all school buildings for staff, student or community referral. This policy applies to individuals attending any events on District property, whether or not District-sponsored and to any school-sponsored event, regardless of location.

The Granite Falls School District #332 complies with all federal rules and regulations and does not discriminate on the basis of race, color, national origin, sex or disability (Policy 4000, 4065, 5000). This holds true for all students who are interested in participating in educational programs and/or extra-curricular school activities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/RCW 28A640 Officer and/or Section 504 Coordinator: Vervia Gabriel, 307 N. Alder Ave, Granite Falls WA 98252 (360)691-7717. The Granite Falls School District #332 complies with all federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, sex or disability with regard to admission, access to services, treatment or employment and all opportunities in programs and activities (Policy 4000, 4065, 5000). Inquires regarding compliance and/or grievance procedures may be directed to the school district Title IX/RCW 28A640 Officer and/or Section 504 Coordinator: Vervia Gabriel, 307 N. Alder Ave, Granite Falls WA 98252 (360)691-7717.

Individuals who may need auxiliary aids for communications, employment, programs and/or services are asked to make their needs and preferences known to the ADA Coordinator named above.

In accordance with Granite Falls School District Board Policy No. 4045 and 5070, the possession, use and/or distribution of any illegal drug and/or alcohol or any other illegal chemical substance on school premises or during any school related activity is wrong and harmful physically and mentally as well as detrimental to the educational process. To ensure the safety, health and well being of all students and staff, the Board is committed to the development of a program, which emphasizes counseling, prevention, intervention, rehabilitation, re-entry programs, aftercare support and necessary corrective/disciplinary actions. A complete list of referral agencies is available at all schools. Compliance is mandatory and will be enforced.

In accordance with Granite Falls School District Board Policy 2052, the use of any tobacco product on school district property, which includes school buildings, grounds, district owned vehicles and school buses, is prohibited. This holds true for employees, students, visitors, spectators and patrons. Staff (as outlined in the collective bargaining unit) and students (as outlined in the district discipline brochure and/or student handbooks) may be subject to disciplinary action for violation of this policy.

It is a violation of Granite Falls School District Board Policy 1015, 4072 and state law for any person to carry a firearm or any dangerous weapon (including toys that resemble weapons) on school premises, school provided transportation or areas of other facilities being used for school activities. RCW 9.41.280 states: "...any violation of subsection (I) of this section by elementary or secondary school students constitutes grounds for expulsion from the

state's public schools...an appropriate school authority shall promptly notify law enforcement and the student's parent/guardian regarding any allegation or indication of such violation.”

Granite Falls School District Policy 1090 outlines the guidelines to ensure the District complies with the requirements of law regarding pesticide notification, posting and record keeping. This includes the notification that the Granite Falls School District uses one natural pesticide, Black Berry and Brush Block, to control weeds and grasses.

Granite Falls School District Policy 5020 outlines information related to parent/student rights in administration of surveys, analysis or evaluations in accordance with the new Federal No Child Left Behind Act of 2001 (PPRA).

Granite Falls School District Policy 5029 outlines information related to student records, including, but limited to student/parent access to records.

Special Education services are offered to students ages birth to 21 who meet state and federal guidelines and are in need of specialized education programs. The Granite Falls School District uses a process called “Childfind” to locate these students. If you suspect a student may be in need of these services, contact the Special Services Department at 360.691.7717.

Granite Falls District Policy 6080 refers to the selection and adoption of instructional materials including, but not limited to, reconsideration procedures, criteria, supplemental materials and conditions for loan or sale of materials.

Any application and any required available policies, procedures, evaluations, plans and reports will be made readily available to parents and other member of the general public through the district's special education and superintendent's office. A notice regarding the availability of such documents is placed in the district and/or school newsletters, website and other district publications.

Updated 4/04

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office

U.S. Department of Education

400 Maryland Avenue, SW, Washington, D.C. 20202-5901

Updated 4/04

The Granite Falls School District participates in the USDA breakfast and lunch program. All our meals meet federal nutritional guidelines.

Prices for school breakfast and lunch are as follows:

Breakfast:	Lunch:
\$1.75 K-12	\$2.75 K-5
\$0.00 if you have been approved for free or reduced price meals	\$3.00 6-12
	\$0.00 K-3 reduced
	\$0.40 4-12

All students have a 7 digit lunch number. This number will be the same number until they graduate from high school in the GFSD. Parents may access their students account by going to the district website at gfalls.wednet.edu to check their balance and purchases. Contact the school office for your password. At this time we are unable to take online deposits. At the Elementary level the cashier will stamp your child's hand with a Lunch \$ stamp when he/she is low on money.

At anytime during the school year, families may apply for free or reduced price meals. These forms are available in the school office, in the cafeteria or on the GFSD website.

At all levels we offer snack items (chips, crackers, string cheese, juices etc.) that students may purchase in addition to their meal. This is offered to 2nd - 12th graders. If you do not want your child to purchase snack items from their account, please contact the cafeteria to have a block put on his/her account.

If you have any questions call your school cafeteria